



GEORGE M. STEINBRENNER HIGH SCHOOL

PTSA EXECUTIVE BOARD/GENERAL MEETING MINUTES

Mission: To make every child's potential a reality by engaging and empowering families and communities to advocate for all children

Debra Casey, Maurine Wheeler, Dawn Hoskins, Michelle St. John, Tammy Sumiantoro, April Roberts, Brigette Coble, Angela Aran, Jessi Blank, Hanna Curry, Ryan Wigginton, Kristina Schmidt, Yajara Chapelle, Bethany Mis, Krystal Feliciano, Brooke Hoskins, Debi Martin, Jennifer Harbour, Debbie Nicklow, Mrs. Ewell, Shadia Aouadi

February 12, 2025

1. Establish a Quorum
 - a. Maurine established a Quorum.
2. Call the meeting to order
 - a. Maurine called the meeting to order at 6:01 pm.
3. Review and approve Board meeting minutes from January 08, 2025
 - a. Motion to approve - Michelle
 - b. 2nd - Bethany
 - c. By voice, all yays, no nays by voice.
 - d. January 08. 2025 minutes approved.
4. Principal's report
 - a. We will never be in that situation again with the hurricanes and with the date changes even if there are more hurricanes, because the district learned from this year.
 - b. End of Semester
 - i. Thank you for your cooperation. Hopefully, it was a one time situation due to the hurricanes / make up time. Even if we have to make up time from hurricanes in the future, I believe next time would be handled differently by the district.
 - c. Programming
 - i. All grade levels have had their meetings. If your student hasn't met individually with their counselor, they will be called in.

- d. Conference Night
 - i. Thank you for feeding our staff.
- e. Safety Audit
 - i. Went well thanks to the efforts of all stakeholders. Approved 2 of 22. They are really strict. Safety drills went well.
 - ii. Please continue to help by using only the office as a point of entry from 8:30 am - 3:30 pm (gates and doors must be locked).
- f. Online Parent Forum on February 24th
 - i. Patti Randon will be hosting an online parent forum on February 24th at 6:30 pm. The topic is Effective Discipline Balancing Rules and Relationships: Learn to combine firm rules with nurturing relationships to guide your child's behavior positively.
- g. Celebrations
 - i. Soccer and girl's basketball postseason continue
 - ii. CTE has been on a roll - tons of awards in FBLA, HOSA and DECA.
 - iii. Performing Arts - superiors in solo and ensembles this past weekend, fantastic performances of Finding Nemo.
 - iv. Send info, because some coaches do not report back.
- h. Spring Break begins March 17th and once it is over, the end of the year comes quickly! Encourage students to start preparing for year end tests now.
 - i. Third nine weeks ends on March 28th, (the week we get back)
 - ii. FAST Writing is on April 3rd
 - iii. Civic literacy exams are the following week (April 9th and 10th)
 - iv. AICE exams begin April 25th
 - v. AP exams begin May 5th
 - vi. Teachers are looking at where we are now, if you need extra bootcamps, encourage your kids to go to the bootcamps.
 - vii. Doing class observations.

5. President's report

- a. Next General Meeting
 - i. May 14, 2025 - 2nd Wednesday
- b. World of A Teen
 - i. Will be starting again next school year in a different format.
 - ii. Hanna will be involved.
- c. Nomination Committee Lead
 - i. Shadia Aouadi was chosen as the Nomination Committee Lead.
 - ii. She will be sending out information to everyone with the positions and descriptions this month. PLEASE APPLY and tell your friends, we need you!!!

6. Treasurer Report - Debi

- a. Revised budget review.
- b. Bulk of expenses are now until the end of the year.
- c. If we get no more revenue, but we still have expenses, worst case scenario, we are down \$16,000.

- d. Maurine said the only thing we cut was \$10,000 for school improvements, for landscaping to beautify the school.
 - i. This is for next year, not this year.
 - ii. Took a long time to see where I could do something with the budget.
- e. Motion to approve budget with the changes keeping the \$1200 in teacher grants.
 - i. Motion to approve - Michelle
 - ii. 2nd - Tammy
 - iii. All in favor with yays, no nays by voice.
 - iv. Budget passed as amended.

January 2025_Financials and prop budget.xlsx											
A	B	C	D	E	F	G	H	I	J	K	L
		CY Proposed (FYE 2025) Budget	Current Year (FYE 2025) Budget	Current Year (FYE 2025) YTD ACTUAL	If expenses meet projections and no more revenue	Current Year (FYE 2024) Budget	Current Year (FYE 2024) YTD ACTUAL	\$ Change CY Budget vs CY Actual	Prior Year Actual FYE 2023	\$ Change CY Actual vs PY Actual	
1	IGMS PTSA										
2	1/31/2025										
3	Income Statement										
6	Income										
8	Corporate Sponsorships	4,000.00	4,000.00	4,500.00		4,500.00	4,000.00	3,700.00	(2,300.00)	5,790.00	(2,050.00)
9	Hope Uniforms Revenue	15,000.00	15,000.00	15,835.00		15,835.00	17,835.00	15,600.00	(1,440.00)	17,230.00	(1,670.00)
10	Miscellaneous Revenue	500.00	500.00	768.68		768.68	500.00	408.19	(90.00)	1,489.02	(1,089.92)
11	Parking Spots Revenue	13,000.00	13,000.00				15,000.00	13,665.40	(1,334.60)	14,465.15	(799.75)
12	PTSA Dues Revenue										
13	PTSA Family Membership	2,500.00	2,500.00	2,540.00		2,540.00	2,500.00	2,960.00	460.00	2,205.00	755.00
14	PTSA Individual Membership	3,500.00	3,500.00	3,270.00		3,270.00	3,500.00	4,070.00	570.00	3,300.00	770.00
15	PTSA Warrior Sponsor	4,500.00	7,000.00	4,425.00		4,425.00	7,000.00	5,775.00	(1,225.00)	6,660.00	(675.00)
16	Total PTSA Dues Revenue	10,500.00	13,000.00	10,235.00		10,215.00	13,000.00	12,805.00	(195.00)	12,155.00	650.00
17	Papers	3,500.00	5,000.00	2,840.91		2,840.91		4,945.63	(4,045.63)		4,045.63
18	School Spirit Revenue	2,300.00	2,300.00	2,291.79		2,291.79	2,500.00		(2,500.00)	2,445.48	(2,445.48)
19	Senior Banners Revenue	12,000.00	13,500.00	8,520.00		8,520.00	13,500.00	16,748.04	3,248.04	14,440.00	2,308.04
20	Senior Yard Signs	2,000.00	3,000.00	175.00		175.00	3,000.00	2,825.00	(375.00)	3,190.00	(525.00)
21	Steinbrenner Cares Revenue	500.00	2,000.00	365.00		365.00	1,300.00	1,392.00	192.00	1,270.00	122.00
22	Teacher Appreciation Donation	500.00	2,500.00	75.00		75.00	2,500.00	2,479.93	(20.07)	2,855.00	(375.07)
23	Prior Year Carryover						12,000.00		(12,000.00)		
25	Total Income	63,800.00	73,800.00	45,626.38		45,626.38	86,200.00	73,430.10	(20,861.16)	75,299.65	(1,825.55)
29	Expense										
30	Back to School Breakfast	1,800.00	1,800.00	1,775.85		1,775.85	1,100.00	1,075.20	(24.00)	1,031.14	44.06
31	Bank and Credit Card Fees	100.00	100.00	83.28		83.28	100.00	514.71	414.71		514.71
32	Conf Night Snacks for Teachers	2,000.00	1,000.00	2,000.00		2,000.00	1,300.00	776.19	(523.90)	1,186.85	(410.75)
33	County Council Dues	200.00	200.00	182.82		182.82	200.00	150.00	(50.00)	165.00	(15.00)
34	HOPE Uniforms Exp	8,000.00	12,000.00	3,711.93		8,000.00	12,000.00	11,940.54	(59.36)	11,184.03	(143.39)
35	Liability Insurance	400.00	400.00	357.00		357.00	400.00	357.00	(43.00)	357.00	
36	Membership Expense	500.00	600.00	286.95		500.00	500.00	537.58	37.58	58.26	439.32
37	Misc Expense	200.00	200.00	50.00		200.00	200.00				
38	Open House Exp	600.00	600.00	402.78		600.00	600.00	596.18	(33.82)	182.67	383.51
39	Papers	600.00	600.00	600.00		600.00	600.00	2,958.54	2,358.54		
40	President/Executive Officers Training Exp	800.00	600.00	301.98		800.00	600.00	372.86	(227.32)	555.12	(182.44)
41	Exec Officers Training Expense		500.00								
42	Programs/Strategic Plan/Bus Sponsor	300.00	300.00			300.00			(300.00)		
43	PTSA Dues Expense	2,000.00	3,000.00	1,917.50		2,000.00	3,000.00	2,302.00	(688.00)	2,389.00	(97.00)
44	Reflections Exp		400.00				300.00	47.92	(252.08)	302.08	(254.16)
45	School Improvement Exp		10,000.00				12,000.00			16,998.00	(4,998.00)
46	Senior Banners Exp	7,500.00	7,500.00			7,500.00	7,500.00	8,244.87	744.87	7,588.93	655.94
47	Senior Breakfast/ sunset Expense	1,300.00	1,500.00	545.97		1,300.00	2,000.00	587.09	(1,412.91)	644.32	(57.23)
48	Senior Nights/Awards Expense	3,000.00	3,000.00			3,000.00	5,000.00	2,877.24	(2,122.76)	3,736.56	(659.32)
49	Student Scholarships Exp	14,000.00	14,000.00			14,000.00	18,300.00			16,650.00	1,650.00
50	Senior Yard Sign	2,000.00	2,000.00			2,000.00	2,000.00	1,795.94	(204.06)	1,835.87	(39.53)
51	Steinbrenner Cares Exp	2,000.00	2,000.00	791.63		2,000.00	1,500.00	1,857.43	357.40	1,546.56	310.84
52	Strategic Planning						500.00		(500.00)		
53	Student Leadership Advisory Council	400.00	300.00			400.00	600.00		(600.00)		
54	Summer Contingency Expense	3,000.00	3,000.00			3,000.00	1,000.00		(1,000.00)		
55	Teacher Appreciation Expense	7,500.00	7,500.00	155.01		7,500.00	7,800.00	7,174.86	(625.14)	7,380.58	(205.72)
56	Teacher Grants Exp	3,000.00	5,000.00	1,201.93		3,000.00	6,000.00	5,031.54	(968.46)	6,100.59	(1,089.05)
57	Website Expense	300.00	300.00			300.00	300.00			250.00	(250.00)
58	World of s Teen	300.00	300.00			300.00	300.00	82.40	(227.60)		82.40
59	Total Expense	61,800.00	79,700.00	13,815.63		61,720.85	86,200.00	79,659.86	(7,340.11)	80,192.56	(4,481.21)
60	NET INCOME/LOSS	2,000.00	(4,900.00)	31,810.75		(16,194.47)		(5,229.76)	(13,521.68)	(4,932.91)	2,461.68

7. Committee Reports

- a. VP Membership - Jessica Graham sent update - Maurine reported
 - i. 549 memberships for a total of \$10,500 in the budget.
- b. VP Volunteers
 - a. Nothing to report.

c. PE Uniforms - sold last month

- i. We should not have to purchase more uniforms to sell for next year.
- ii. We sold a lot in the 2 days in January and we are still continuing to sell.

e. Teacher Grants

- i. Courtesy Nickel, English journalism teacher to renew her national board certification for \$459.
- ii. Jennifer Harbour said this is for a specific individual.
- iii. Maurine says this goes against IRS and Florida PTSA rules and regulations and has to be for the majority of the students.
- iv. Motion to not approve grant based on information given.
 - i. Motion to not approve - Michelle
 - ii. 2nd - Bethany
 - iii. All opposed, none in favor by voice.
 - iv. Grant not approved.

f. Bricks -

- i. Update - Brigitte Coble
- ii. We need one more brick for free shipping.
- iii. March 8 bricks will be put in. This is a Saturday. SAT will also be given this day.

g. Senior

a. Any senior committee update

- i. Senior Awards - Debbie Nicklow
 1. It is moving along.
 2. 2 awards - April 15 - 400 students in the morning - to honor students with some type of breakfast and fun games and screen with their names, like last year.
 - a. Night time award. Invitation only, top 10% of the class and each department head picks and PTSA Scholarship kids. About 95 kids. Invitations printed for free from Jostens, like a wedding invitation, first card to invite, second card with QR code to RSVP.
 3. Working on raffle baskets for Kahoots or gift cards from restaurants - \$20 each, already contacted restaurants and purchased some things. Thinking about a goodie bag and what to put in it and not be wasteful, things that the students would use.
 4. Meeting with Mrs. Krupp again to finalize details.
- ii. Senior Events - Tammy and Heather
 1. instead of 300 now 350 students, so approved the 50 on the waitlist because they found transportation.
 - a. Needs water and snacks for 350 students.
 - b. Not sure where to get fruit in bulk.
 - c. April 25 these supplies should be there by 2:30 pm. The students will leave at 4:00 pm.
 - d. Present something to Dr. Barton and see if there is an alternative to fruits as there was a survey and kids requested it, but fruit might be messy.

2. Senior Sunset - May 9
 - a. Sunset - we are in need of volunteers - start time to be TBD for volunteers, probably 5:30 pm. Sunset is at 8:09 pm.
 - b. Suggestion to start activities at 6:00 pm, before sunset.
 - iii. Senior Banner and Yard Sings - Jessie Blank
 - iv. Senior PTSA Scholarships update - Bethany Mis
 1. Sent out emails to seniors to say missing teacher recommendations.
 2. Juniors can earn their hours from now to put up and take down senior banners for PTSA scholarship.
 - h. Staff Appreciation update - Brooke
 - i. The different professionals/groups she is recognizing were very excited and appreciative of the recognition.
 - i. Faculty Representative - Kristina Prokop
 - i. Nothing to report.
 - j. Website and Social Media - Michelle
 - i. Will post whatever is needed if it is sent to her.
 - k. Steinbrenner Cares
 - i. Nothing to report.
 - l. SLAC
 - i. SLAC committee members purchased chocolate bars with attached cards for teachers. The committee will be placing the chocolate bars in teacher boxes on February 13, 2025. Teachers will most likely receive it on Monday, February 17, 2025.
8. Announcements
- i. Next meeting will be at a different venue - Maurine
 - ii. Maurine admires and appreciate everyone
9. Questions
- i. None to report.
10. Adjourn
- i. Maurine proposed to adjourn the meeting at 7:42 pm.
 1. Motion to approve - Michelle
 2. 2nd - Bethany
 3. All in favor with yays, no nays.
 4. Meeting adjourned at 7:42 pm.

Meeting Minutes done by Shadia Aouadi.