**GSHS PTSA POSITIONS/DUTIES**

|  |  |
| --- | --- |
| **EXECUTIVE BOARD POSITIONS** | **DUTIES** |
| **3rd Vice President/Ways & Means** | Responsible for coordinating PTSA-related fundraising. |
| **COMMITTEE POSITIONS** | **DUTIES** |
| **Awards** | Submits any awards that PTSA may be eligible to receive through the county and state. Most active in the spring. |
| **County Council** | Responsible for attending all 3 HCC PTA general meeting/trainings regarding advocacy and PTA member involvement in education. The advocacy chair should keep the Board up to date on proposed legislative and PTA changes that could affect its membership. |
| **Publicity** | Work with local media in getting information out about PTSA and school events. |
| **Reflections** | Works in conjunction with the county PTA in dissemination of theme and encouragement of student’s participation in the Reflections program. Ensures that all entries are submitted in a timely fashion and acts as the liaison between the school and judging officials. Most active in the Fall. |
| **School of Excellence** | Responsible for enrollment and application process through PTA.org includes working with school administrators, teachers, students, community members to conduct the family-school partnership scan, set shared goals for school improvement and oversee the implementation of recommendations. This is a two-year award; GSHS is a 2016-2018 recipient of this award.  |
| **Teacher Appreciation Week*****NEED CO-CHAIR*** | Develops school-wide PTSA appreciation program during National Teacher Week in May for entire faculty and staff. |