



## Reflections Program Evaluation

As a part of your program wrap-up, be sure to include program evaluation. Begin with a survey to your school community (i.e., parents, students, teachers) about their experience with the Reflections program. Use the survey responses you gather to start a discussion with your Reflections Committee and/or school leaders about how to improve for next year!

### Sample School Community Survey Questions

1. First and Last Name
2. Please check which best describes you:
  - ☐ Student
  - ☐ Parent/Guardian
  - ☐ Teacher
  - ☐ Other:
3. How did you hear about the Reflections program?
  - ☐ Note/Information from teacher
  - ☐ PTA newsletters
  - ☐ School social media
  - ☐ PTA social media
  - ☐ Posters
  - ☐ Other:
4. Overall, how satisfied are you with our PTA/school's Reflections program?
5. Overall, do you feel like you understood how to participate and/or be involved in the Reflections program?
6. Do you have any suggestions/comments that will help us make our PTA/school's Reflections program better?

### Sample Feedback Discussion Questions

1. What worked? What didn't?
2. Would you revise program promotion in the future? If yes, why and how?
3. Would you revise your program timeline? If yes, why and how?
4. Would you revise judge training and/or the review process? If yes, why and how?
5. How can we better track and archive important information (contact lists/tips/student participation, etc) from year to year?
6. What community partners (e.g., donors/judges/student council/news stations, etc.) did we work with this year? What other partners can we consider next year?